



# Oshki-Pimache-O-Win Education & Training Institute

## APPLICATION CHECKLIST



To ensure your application is processed quickly and completely, please follow the steps below:

### STEP 1: APPLY AT OSHKI

- Complete the **Oshki-Pimache-O-Win Program Application Form** and return it to our office.
- Include any High School and/or Post-Secondary Transcripts you may have, with your application.
  - ❖ If you *do not have your transcripts*, complete the included **Release of Academic Information Form** so they can be requested on your behalf.
- Confirm you meet the minimum admission requirements for your program, with the Student Recruitment Officer at Oshki-Pimache-O-Win.
  - ❖ If necessary, arrangements can be made to have you write the CAAT (Mature Student Test).
  - ❖ We can help determine whether you are eligible for transfer credits from another program.

---

### STEP 2: REGISTER WITH OCAS

- Create and Complete your account with **Ontario College Application Service (OCAS)**.
  - ❖ This can be done online at: [www.ontariocolleges.ca](http://www.ontariocolleges.ca)
  - ❖ You can find a series of step-by-step videos walking you through the process of registering and completing your OCAS account (including receiving and accepting an offer of admission) on the Oshki-Pimache-O-Win website at: <http://www.oshki.ca/step-2-apply-at-ocas>
- Pay the \$95.00 (non-refundable) OCAS Application Fee.
  - ❖ You will be required to pay the fee via credit/debit card when you submit the online application.
  - ❖ **OCAS will not process your application until they receive payment of the OCAS Application Fee.**

---

### STEP 3: SECURE FUNDING

- Arrange Funding and provide a Sponsorship Letter to Oshki-Pimache-O-Win and the partner college.**
  - ❖ Contact your funding agency (NNEC, Matawa, etc.) to find out about deadlines for submitting an application for funding, and to ensure your application is complete and ready to be processed.
  - ❖ You will not be able to register into your program until the sponsorship letter has been received.
- (Optional) Apply for Scholarships and Bursaries:** Inquire about additional sources of funding.

**IMPORTANT:** Sign and make copies of all documents.

[If you have any questions, please contact the Student Recruitment Officer at Oshki-Pimache-O-Win.](#)

#### Mailing Address:

Oshki-Pimache-O-Win Education and Training Institute  
106 Centennial Square, 3rd Floor  
Thunder Bay, Ontario P7E 1H3

**Telephone:** (807) 626-1880

**Toll Free:** 1-866-636-7454

**Fax:** (807) 622-1818

**E-mail** (Recruitment Officer): [dtait@oshki.ca](mailto:dtait@oshki.ca)

**Direct-Line:** (807) 626-1897

**Website:** [www.oshki.ca](http://www.oshki.ca)



## Oshki-Pimache-O-Win Education & Training Institute PROGRAM APPLICATION FORM

### APPLICANT INFORMATION:

First Name	Middle Initial	Last Name		
Address (P.O. Box #, Street Address)				
City/Town/First Nation		Province	Postal Code	Fax Number
Phone Number	Work Number	Email Address		
Date of Birth	Band Registry #	First Nation Affiliation		

### PROGRAM INFORMATION:

The programs and courses announced by Oshki-Pimache-O-Win Education & Training Institute may or may not be offered depending upon the number of students enrolled. Please list your top 3 program choices in order of preference.

Program Name	Program Type	Start Date
1.	<input type="checkbox"/> Diploma <input type="checkbox"/> Certificate <input type="checkbox"/> Other	D / M / Y
2.	<input type="checkbox"/> Diploma <input type="checkbox"/> Certificate <input type="checkbox"/> Other	D / M / Y
3.	<input type="checkbox"/> Diploma <input type="checkbox"/> Certificate <input type="checkbox"/> Other	D / M / Y

### PAYMENT INFORMATION:

Sponsor Name	Contact Person	Contact Telephone #

### EDUCATION BACKGROUND:

Education Level	Program Name	Institute Name(s) & Location(s)	Dates Attended (From – To)	Status	Official Transcript(s)
<b>Secondary</b>				<input type="checkbox"/> Completed <input type="checkbox"/> Incomplete	<input type="checkbox"/> Requested <input type="checkbox"/> Enclosed
<input type="checkbox"/> High School <input type="checkbox"/> GED					
<b>College</b>				<input type="checkbox"/> Completed <input type="checkbox"/> Incomplete	<input type="checkbox"/> Requested <input type="checkbox"/> Enclosed
<input type="checkbox"/> Certificate <input type="checkbox"/> Diploma					
<b>University</b>				<input type="checkbox"/> Completed <input type="checkbox"/> Incomplete	<input type="checkbox"/> Requested <input type="checkbox"/> Enclosed
<input type="checkbox"/> Entrance/Access					
<input type="checkbox"/> Certificate					
<input type="checkbox"/> Diploma <input type="checkbox"/> Degree					

OFFICIAL TRANSCRIPT(S) of your academic record from each institution must be forwarded to Oshki-Pimache-O-Win Education & Training Institute at the time of application.

### SUPPLEMENTAL INFORMATION:

Do you have regular access to a computer?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have regular access to the internet?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

### STATISTICAL INFORMATION:

Age _____
<input type="checkbox"/> Male <input type="checkbox"/> Female
<input type="checkbox"/> Status Indian
<input type="checkbox"/> Non-Status Indian
<input type="checkbox"/> Metis
Other _____

Employment Status (current status)
<input type="checkbox"/> Employed Full-time
<input type="checkbox"/> Employed Part-time
<input type="checkbox"/> Seasonal
<input type="checkbox"/> Contract
<input type="checkbox"/> Self-Employed
<input type="checkbox"/> Other:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date (Day /Month /Year)



# OSHKI

*Oshki-Pimache-O-Win*  
EDUCATION & TRAINING INSTITUTE

106 CENTENNIAL SQUARE, 3RD FLOOR  
THUNDER BAY, ONTARIO P7E 1H3  
PHONE: (807) 626 -1880  
TOLL FREE: (866) 63-OSHKI (67454)

FAX: (807) 622 -1818  
WEBSITE: [www.oshki.ca](http://www.oshki.ca)  
EMAIL: [info@oshki.ca](mailto:info@oshki.ca)

## Release of Academic Information

Student Name:

---

Date of Birth:

---

Institution  
Name:

---

Last Date  
Attended:

---

This letter authorizes the release of academic information regarding my enrolment, attendance and student records to Community Liaison & Student Recruitment Officer at Oshki-Pimache-O- Win Education and Training Institute. Please release my final transcript for application to Oshki-Pimache-O-Win Education and Training Institute.

---

Student Authorization

---

Date

---

Admissions Officer

---

Date